



Job Description

Title: Broadcast Assistant
Type: Permanent, Full time
Start date: ASAP
Hours: 40 hours per week
Salary: Competitive, dependent on experience
Location: This role is 100% based at our HQ in Aylesford, Kent

Who is Must Have Ideas?

Whilst still only young, we're one of the UK's fastest growing ecommerce brands, helping over 2 million customers 'Discover Something New' every year. One in six homes in the UK now have one of our clever, problem-solving products and we're widely recognised as one of the leading ecommerce innovators of the past few years. Named by The Sunday Times as the 66th fastest growing company in the UK, we're a British success story and our incredible growth isn't stopping any time soon. We would love you to join us on this exciting journey!

The Team

You'll be working with a group of great people who think independently but collaborate as a strong team to deliver exceptional results. Career progression? Absolutely - there are plenty of opportunities to grow and develop, as our rapid growth continues.

We're fully office-based

We believe that we are at our best when we're together, and that's why our team fully works from our office from our swanky new base in Aylesford, Kent. Being together facilitates superior collaboration, encourages conversations, and sparks creativity. And there's some pretty sweet incentives to coming to the office, too, including free breakfast every day!

This Role

This is an excellent opportunity to join us on our fast-growth journey!

We're looking for a Broadcast Assistant to join our team and assist in the production of quality high converting content for our new channel. The Broadcast Assistant is based in the office and studio in Aylesford and supports the team - both in planning content and demonstrations - and on the studio floor, where they'll help set up and break down props and sequences for filming.

You will work closely with our Assistant Producers and Producers who are responsible for producing compelling high converting content for our brand new 24/7 national TV channel.

Your responsibilities will include:

- Supporting the production team in all elements of the production of sales content for the channel
- Contribute to the effective running of shoot and rehearsal days
- Working with the producers to ensure the studio filming is efficient and effective
- Making sure the studio is clear at the end of the day and set for the next days filming
- Working to perfect presentations and demonstrations and aiding the Assistant Producers in their role
- Sourcing relevant props for presentations. A driving licence would be very useful
- Occasional catering work for our food sequences - this will involve preparation of food, so you will need basic kitchen skills and a willingness to learn

You'll excel in this role if you have the following skills & experience:

- A passion for broadcast, digital cinematography, and pro-videography
- A track record of troubleshooting and solving issues in association with your colleagues.
- A tenacious "I don't know, but I'll research it and be an expert on this subject shortly" attitude which means you can surmount any obstacle that you come across!

This position has huge potential for you to grow and make the role your own. We are keen to see what you can do and what skills you can bring to the business.

What's it like to work here?

We know that our people are key to our success. That's why we strive to make MHI a great place to work – just ask our team. It's a friendly, welcoming and fun environment here. We've worked hard to create an amazing experience for our people because we know that workplace happiness goes way beyond just your salary. As well as being a Living Wage employer, we're proud to offer one of the best packages of team perks in the area, including:

- Private healthcare
- Free breakfast every morning
- Paid sick leave
- Flexible hours
- Minimum of 25 days holiday per year as standard (plus more the longer you stay)
- Buy or sell holiday
- Generous paid maternity & paternity leave
- Your birthday off work every year
- Free electric vehicle charging
- Free car washing every month
- Regular team & charity fundraising events
- Free products from our range
- Generous staff discount on our range of products
- Free personal use of company vans
- Company pension

- Salary sacrifice schemes (cycle to work, electric car leasing)
- Season ticket loans
- Casual dress code
- Free and unlimited fruit, sweets, cold & hot drinks

What happens next?

If we think you could be a good fit, we'll be in touch to arrange an initial call to get to know you. If all goes well, you'll be invited to come and see our new state-of-the-art facilities and for a more in-depth conversation. We may ask you to complete a small task to show us your skills and there may be a second interview stage, too. This is an excellent opportunity to join us while the company is still young and to be part of our high-growth journey, with all the opportunities that brings.

Must Have Ideas Ltd is an equal opportunities employer and we're working hard to build a diverse and inclusive workforce.